

graphic design agreement

I. THE PARTIES

This Graphic Design Agreement ("*Agreement*") is made effective as of _____, 20_____, by and between:

Graphic Designer: ("*Designer*")

Courtney Barrow

Address:

Phone Number:

Email Address:

AND

Client: ("*Client*")

Name: _____

Address: _____

Phone Number: _____

Email Address: _____

II. SERVICES & DELIVERABLES ("*Services*" or "*Deliverables*")

Designer agrees to provide the following services and deliverables:

1. *To be completed:* _____

2. *To be completed:* _____

3. *To be completed:* _____

4. *To be completed:* _____

5. *To be completed:* _____

6. *To be completed:* _____

7. *To be completed:* _____

8. Completed files in the following formats: PDF, JPG, PNG, EPS

III. TERM

The Services shall commence on _____, 20_____, and end: (*check one*)

☐ On the date of _____, 20_____, .

☐ At completion of Services performed.

IV. COMPENSATION

In consideration for the Services provided, the Designer is to be paid in the following manner:

-
-

• Revisions and work for over _____ completed hours will incur a \$75/hour fee.

(*Client will be notified when _____ hours have been completed, and at each additional hour completed.*)

V. PAYMENT

Designer shall be paid, in accordance with section IV:

- 50% of the initial estimate will be paid at the beginning of the project, after the Client Brief Consultation.
- The balance for the completed services rendered will be paid at the time of invoicing.

(*The remaining 50% plus any additional hours worked*)

**If the Client makes continued revisions, or takes longer times in between each step, the completion process will be delayed.*

Designer Signature _____

Date _____

Client Signature _____

Date _____